

Allocating Players to Your Club Teams

This allows you to set up the squad of players that will be available for selection in the team on game day.

1. Login to your PlayHQ Admin account.
2. Select the competition you require in the **Competitions** menu.
3. Open the **Teams** tab and click **View** beside the team you want to allocate player/s to.
4. Click on **Allocate player**.

Players			
NAME	DOB	AGE GROUP	GAMES PLAYED
+ Allocate player			

The **Allocate Players** screen will display. By default, this screen will display all unallocated players. (If you were wanting to allocate a player who has already been allocated to another squad, you would need to deselect the **Unallocated** filter so that all players display.)

5. Click in the box beside the player/s you require and click **Allocate Players** at the bottom of the popup screen.
6. You will be returned to the **Players** screen.